



## *Marian Catholic College Kenthurst*

### **CODE OF CONDUCT FOR PARENTS / VISITORS**

At Marian Catholic College, we are committed to providing a safe and supportive working and learning environment for all employees and students.

A code of conduct for parents and visitors ensures that everyone who visits the school site is able to do so in a safe and harmonious manner and to ensure that students, staff, parents/caregivers and other visitors are not subjected to aggressive or hostile behaviours.

From time to time, concerns may arise or parents/caregivers of the College community may need to approach the College in order to:

- Discuss the progress or welfare of their own child,
- Express concern about actions of other students,
- Enquire about school policy or practice,
- Express concern about actions of staff, or
- Express concerns about actions of another parent/caregiver.

It is therefore necessary to have procedures that will help solve problems as soon as possible so that a safe and harmonious College environment is maintained. The best results usually flow from working together.

These guidelines aim to:

- Provide a guide in order that concerns are dealt with in an open and fair manner.
- Ensure that the rights of students, staff and parents/caregivers are respected and upheld.
- Support sensitivity and confidentiality.
- Help reach an agreed resolution.

On occasion, concerns may cause frustration and anxiety. At such times it is always important to organise a time to talk with College staff in an unhurried and confidential atmosphere and where respectful relations may be maintained.

Parent/caregivers and visitors are expected to:

- Treat all persons associated with the College with respect and courtesy.
- Ensure their child/children are punctual to school.
- Make appointments in advance of expecting to obtain an interview.
- Discuss issues or concerns about the College, staff, students or

parents/caregivers through the correct procedures.

- Follow school procedures governing entry to and exit from the College grounds.

It is not acceptable for any person to directly approach another person's child. The College will deal with issues between students as part of the College's Student Management and Pastoral Care Policies.

We are very fortunate that our College community is very aware of the need to communicate effectively and appropriately in order to maintain a safe and happy learning environment for all members of our College community.

Our Complaints Handling Policy can be found in Marian Connect [here](#).